

**VISTA LA JOLLA TOWNHOMES ASSOCIATION  
REGULAR BOARD MEETING  
WEDNESDAY, SEPTEMBER 11, 2019  
6:00 PM  
AT THE CLUB HOUSE**

**DIRECTORS PRESENT:**

Kurt Swanson, President  
Susanne Ball, Vice President  
Richard Heckman, Treasurer  
Cathy Colclasure, Secretary  
Sue Rotunno, Director

**ALSO PRESENT:**

Sean DeFreitas, A. McKibbin & Co.  
1 Homeowner

**CALL TO ORDER**

After a quorum was established, Kurt Swanson, President, called the Regular Board Meeting to order at 6:00 P.M.

**HOMEOWNER INPUT**

One Homeowner was in attendance to discuss landscaping maintenance concerns.

**APPROVAL OF MINUTES**

The August 14, 2019 Regular and Executive Meeting Minutes were reviewed and discussed. Cathy Colclasure made a motion to approve the August 14, 2019 Regular and Executive Meeting Minutes as presented. Susanne Ball seconded the motion and the motion passed unanimously.

**FINANCIAL REPORT**

The August 2019 financial statements and bank reconciliations were reviewed by the Board. After some discussion, Kurt Swanson made a motion to approve the August 2019 financial statements and bank reconciliations subject to the annual audit. Richard Heckman seconded the motion and the motion passed unanimously.

**FISCAL ITEMS**

**A. ACCOUNTS RECEIVABLE**

Management advised the Board that there are currently no delinquent accounts at this time.

**B. RESERVE STUDY**

Management advised the Board that Barrera & Company is currently working on the reserve study and we will have it at the next meeting for review.

**MAINTENANCE**

**A. CLUBHOUSE DESIGN IDEAS**

Management advised the Board that we are pending a date to meet with Cathy Colclasure and Sue Rotunno at Home Depot to discuss Clubhouse ideas with an interior designer.

**B. POOL FURNITURE**

Management advised the Board that pool furniture was delivered, however, three of the four tables were damaged and were sent back to the vendor for replacements. We are pending a new shipping date from the vendor.

**C. BARBEQUES**

Management advised the Board that one non-working barbeque was removed from the Clubhouse pool and one from pool #2. We replaced the barbeque at the Clubhouse pool and ordered two new barbeques for pool #2 and #3, which will be completed next week.

**ADMINISTRATIVE ITEMS**

**A. CORRESPONDENCE**

Management provided the Board with copies of letters sent since the last meeting.

**B. NEWSLETTER**

Management and the Board reviewed the September newsletter.

**NEW BUSINESS**


There was no new business at this time.

**ADJOURNMENT**

With no additional items to discuss, the regular session was adjourned at 6:48 p.m.

Respectfully Submitted,  
Sean DeFreitas, Recording Secretary

**APPROVED:**

  
\_\_\_\_\_  
Cathy Colclasure, Secretary

  
\_\_\_\_\_  
Date